

CTED

Instructions for Completing the Individual Lead-Based Paint Certification Application

Certification Eligibility

The CTED issues lead-based paint certifications to individuals in the following disciplines: Abatement Worker, Abatement Supervisor, Inspector, Risk Assessor, and Project Designer.

Review the form in this application entitled: *Eligibility Requirements for Lead-Based Paint Professionals*. You must meet all training, education and experience requirements listed on the form for each discipline for which you apply. Do not rely on your training provider to determine your eligibility for certification. If you have questions or need assistance determining your eligibility, call the Lead-Based Paint Program at (360) 725-2929.

Steps for Completing the Application

Step # 1

All applicants must complete and sign the form entitled: *Application For Lead-Based Paint Certification – Individual*. Check boxes for all lead-based paint disciplines for which you are applying.

Step #2

Applicants for Abatement Supervisor, Project Designer, or Risk Assessor must also complete and sign the *Proof of Experience Form*. Complete a separate page for each job you wish to use for qualifying experience.

Photocopy the form if you need more pages. The experience requirement is not required for Abatement Worker or Inspector applicants.

Step #3

Applicants for Abatement Supervisor, Project Designer, Inspector, and Risk Assessor must complete the *Certification Examination Request Form* and pass a qualifying exam administered by the Department. The exam is not required for Abatement Worker applicants.

Step #4

All applicants must submit photocopies of:

- Lead training course certificate.

Applicants for Project Designer or Risk Assessor must also submit:

- Documentation of high school or college diploma or transcript and/or professional certification

Step #5

All applicants must submit two recent passport photographs.

Step #6

All applicants must submit a check for the application fee(s). Application fees are \$25 for each discipline. Include a fee payment for each certification requested. Make checks payable to: "CTED". *Fees are nonrefundable.*

Step #7

Mail your completed application to ↵

Department of Community Trade and Economic Development Lead-Based Paint Program PO Box 42525 906 Columbia Street SW Olympia, WA 98504-2525
